

NORTH NEWTON COMMUNITY PRIMARY SCHOOL



FINANCE AND BUSINESS COMMITTEE MEETING

MINUTES OF THE FINANCE AND BUSINESS COMMITTEE MEETING HELD ON MONDAY 10th FEBRUARY 2020 AT 5.30 P.M. AT NORTH NEWTON SCHOOL

PRESENT: Mr. Nick Arnold (Headteacher), Mr. Mark Barham (Chair, Finance Committee), Mr. Paul Warren (Chair of Governors) and Mrs. Sally Haysham (Finance Officer/Clerk)

"Inspiring every child to be life-long learners with belief in their ability to succeed"

Actioned
by

1/20 APOLOGIES FOR ABSENCE

No apologies.

2/20 BUSINESS INTERESTS AND CONFLICT OF INTERESTS DECLARATION

No Business Interests were declared.

3/20 MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on Monday 18th November 2019 were signed off.

4/20 MATTERS ARISING

- (i) New Boiler - A leak was discovered and has now been repaired.
- (ii) Implementation of New Pay Scales – These have been implemented as agreed by the Finance Committee.

5/20 CURRENT EXPENDITURE

Month 9 report – The report showed a predicted end of year spend of 98% of budget. A0002 Supply teaching staff is extremely overspent due to the additional cover required for Squirrels class. To compensate only essential items have been purchased to keep the accounts on budget. Almost all the original contingency has been used to cover this overspend.

An outstanding BEST insurance claim has been approved after the report was produced.

Costs to run the Minibuses has been higher than budgeted as both have required repairs this year. Next year's budget to take into account future repairs.

The Governors expressed thanks to school staff for their commitment to keeping spend to as least as possible during this period of staffing difficulties.

Signed... M.R.G. BarDate...23.03.2020.....
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The draft budget will be prepared ready for discussion at the next meeting.

6/20 SUPPLY TEACHER UPDATE

The governors were updated regarding a teacher who has been interviewed and appointed as a new supply teacher to the school. The purpose of the appointment is to utilise her for emergency cover at the school when needed.

7/20 SFVS

The committee discussed 3 questions from this year's Schools Financial Values Sheet (SFVS). Responses were given to the Finance Officer to input onto this year's form

8/20 HEALTH AND SAFETY

New security cameras and gates are now in place. The remainder of the school fencing is due to be replaced in next year's budget. Governors were pleased with the works carried out to date. New signage has been put up on both gates to indicate the times of entry.

9/20 UNOFFICIAL BALANCE

Unofficial balance is £9594.45 currently.

10/20 DATE, TIME AND PLACE OF NEXT MEETING

Monday, 23rd March 2020 at 5.30 pm

The meeting closed at 7pm

ACTION POINTS	
NA/CLERK	
FINANCE OFFICER	

Signed... M.R.G. BarDate...23.03.2020.....
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