



NORTH NEWTON COMMUNITY PRIMARY SCHOOL

PTFA MINUTES

Date: *Thursday 15th September 2016*

Time: *7pm*

Location: *North Newton School*

In Attendance: Helen Coker (Chair), Helen Barham (Vice Chair), Morni Gauld (Secretary), Kathryn Long (Treasurer), Nick Arnold (Headteacher), Mark Grindrod, Dean Quinn, Lee Jones, Rachel Grant, Sarah Bult, Abby Taylor.

Apologies: Sue Stone, Ceri-ann Whatley, Helen Hunter,

The Chair opened the meeting at 7pm and the Minutes of the last meeting were read and approved.

MATTERS ARISING: - N. Arnold has purchased the new netball singlets, with Lee Jones to obtain a price for putting the logo on them. Rachel to ask her husband to move the PTFA noticeboard.

TREASURER'S REPORT:

INCOME:

Freezeps	Non Uniform	Family BBQ	Christmas Fayre Traders Deposits (non refundable)
£359.10 - Income £49.80 - Expenditure (Profit to date - £314.28)	£75.35	£651.10 - Income £421.97 - Expenditure £229.13 - Profit	£165 - to date

EXPENDITURE:

Netball Bibs	100 Club	Leaver's Gifts	Classrooms 'Refurbishment'	Foxes Class trip (July)
£37.29	£60 (June/July)	£106.59	£1,600	£135

The current a/c balance (as of 15th Sept '16) is £3,580.38

Current cash held: £95.86

HEADTEACHER'S REPORT:

A good academic year 2015-2016. Welcome to new parents attending the meeting.

Thanks to the Committee for all their support and hard work during the many events throughout the year: Sleepover, Christmas Fayre, May Fayre and all, for the benefit of the children at North Newton Primary School. Even the melted chocolate egg at the Music Evening made for a memorable time!

The Family BBQ was again a success and, although the inflatable games were missed, with the many Committee and parental helpers available for the BBQ, cakes/icecreams and dismantling of equipment at the end, the event ran smoothly.

The 'Beat The Goalie' competition was enjoyed by all the children who took part and Thanks to Dean Quinn and Rob Gauld for running this on behalf of the PTFA - this will be repeated again next year.

The Leaver's Service was as emotional as ever, but Thanks to the PTFA for the donation of photos and frames for the Year 6 members and to the parents of these children for their donations to fund the new football kit, which the team enjoyed using for their final tournament at the end of the term.

We have received a much-appreciated £6,000 from the *Newt Fest*. 37% of all volunteers were from our school. We wish to establish the actual overall percentage of parents/families from the school who helped with the event and Governors will be writing to parents regarding this matter, in due course.

There are currently 95 pupils who attend our school.

Only 10 of the 12 intended to join Reception Class actually took up their place, but the other 2 places will be re-allocated from our waiting list. This number is more manageable than the 16 last year, as when the class moves up years, it is almost impossible to fit 32 in Squirrels!

The children have settled well into their new classes and hopefully the 'Meet The Teacher' information sessions were useful. Thanks to the parents for their lovely comments.

Clubs have begun with a large number of children taking part in at least one club. A survey by the children of these clubs will be undertaken soon.

We achieved our GOLD Sports Mark for PE and Sport recently, having already achieved Bronze and even by-passing Silver!

The *Harvest Festival* is again supporting the Food Bank in Bridgwater with donations which are brought in by the pupils/staff of our school. The date of the service will be confirmed ASAP, but is likely to be on 9th October @ 9.15am in St Peter's Church.

Many Thanks to the PTFA for all their donations to the school in the last year:

Freezepops at Sports Day, £5 per child for class trips, Seasonal Gifts.

A special Thanks for the money for the class teacher's to update their resources on moving rooms.

CHAIRPERSON'S REPORT:

Many Thanks to all the PTFA for their continued support over the last year and for all parental/family help at events too.

Thanks to Rachel Grant for her hard work in organising Traders for the forthcoming Christmas Fayre and the 100 Club.

Thanks to Morni for 'Keeping on Top of Things' with the organisation of the events, meetings, etc and for doing the paperwork/posters.

Thanks to Kathryn for her organisation of the finances and the continued battle with the banks!

The Leaver's Gifts were well-received and the money for each class to add new resources on moving rooms was very much appreciated by the staff.

Helen Coker is to 'step down' as Chair at the AGM in November, but will continue on the Committee in a general guise for the next year, offering support and guidance for the transition to the new Chairperson if needed. She will also remain as a signatory on the bank a/c, as this has only recently been finalised.

Fundraising

The Skittles and Social Evening is arranged for Friday 7th October in the Harvest Moon. After discussions, it was decided that the school Sleepover would take place on the same evening, enabling more parents to be free from babysitting duties and hopefully allowing them to attend the Skittles Evening, which will be priced at £6 per person, with all monies going to pay costs at the pub. This is not designed to be a fundraising event.

The Sleepover will remain at £10 per child for this one, but the cost may increase for future ones (perhaps with a multi-child discount). Again, this is only to be offered to KS2 children at this time, although the prospect of a 'Film Night' may be arranged at a future date for KS1 children, with parents collecting them the same evening.

ACTION TO BE TAKEN:	PERSON TO ACTION:	AGREED ACTION DATE:
Posters/forms to be displayed and given to Ros for distribution in Bookbags.	M. Gauld	By Wed 21st Sept

The Constitution

It was decided that The Chair, Secretary and Treasurer would meet with Ceri-ann Whatley (acting as our legal rep.) to list the changes needed for the Constitution. Notice that these will be available for all to see in the School Office, before they are voted on at the AGM, is to be highlighted in the letter going out to parents regarding the AGM procedure/date.

Christmas Fayre

The list of Traders is looking good, with some potential ones still to book a place. May need tables from school/church rooms and to use Hedgehogs/Foxes/Squirrels classrooms, as well as the dining room and Village Hall to fit everything in.

Raffle to have Big prize and to be drawn at Xmas Fayre, instead of hampers at Christmas Plays. Bristol City tickets already available for the raffle. £1 per ticket. 5 tickets in a book. These to be put in bookbags for sale by children/parents. Prize for most sold.

Gingerbread - S. Bult. Stencils - A. Taylor. Mulled Wine - Mark Grindrod.

ACTION TO BE TAKEN:	PERSON TO ACTION:	AGREED ACTION DATE:
A table plan of stalls to be drawn-up	R. Grant	By AGM
A list of PTFA games to be decided	A. Taylor	By AGM
Approach Steve Pole about Christmas Tree for Xmas Fayre - to be set up outside Village Hall, as last year	Helen Coker & Mark Grindrod	By AGM
PTFA Sign to be sourced for the Christmas Tree for village locals to see who has provided the tree.	Mark Grindrod & Helen Coker	By AGM
Enquiries about displaying Xmas Fayre banner on N.P. Playing Fields fence	Helen Barham	By AGM
Prizes for games/Santa to be purchased	Helen Coker & Rachel Grant	Information of this by AGM
Parents to be informed that House Gems will be awarded to those families who help at PTFA events	Nick Arnold - via text/assembly/newsletter	By AGM
Face painters (2) to be sought	Helen Coker & Rachel Grant	By AGM
Parents to be informed of 'Bottle Run' to source bottles for tombola (this to be held on Fri 25th Nov in the playground)	Nick Arnold	By Fri 4th Nov
Road Safety Signs to be organised for the Christmas Fayre	Nick Arnold	By Fri 18th Nov
Raffle tickets to be printed with top prizes advertised on them	Ros Hodge	By Fri 4th Nov
Ipad prize for Raffle to be sought	Nick Arnold	By Fri 4th Nov
Accommodation prize to be sought	Abby Taylor	By Fri 4th Nov

Minibus

After an appeal for funds from N. Arnold, the Committee agreed that the next big project would be to raise monies to help buy another minibus for the school, in place of the 'old' bus. This would need to be approx. £5,000-£6,000 to purchase a decent, second-hand model.

It was also suggested (and to be further discussed) that if staff/DBS-checked Committee agreed to help with additional Sleepovers, then number of these could potentially be increased, with profits made going to fund technology requirements.

AOB

Freezepops - agreed rota for Committee to run this, as below.

DATE:	PTFA VOLUNTEERS TO RUN FREEZEPOP FRIDAY:
FRIDAY 16th Sept 2016	Kathryn Long, Rachel Grant
FRIDAY 23rd Sept 2016	Morni Gauld & Helen Coker
*FRIDAY 30th Sept 2016 - McMillan Coffee Event	Sarah Bult & Kathryn Long

The sales of freezepops are weather-dependent.

* The profits made from sales on this day will be donated to the McMillan appeal.

DATE OF AGM:

THURSDAY 17th NOVEMBER 2016 @ 7PM

There being no further business, The Chair closed the meeting at 8.45pm.