



NORTH NEWTON COMMUNITY PRIMARY SCHOOL

PTFA MINUTES

***Date:** Monday 11th January 2016 **Time:** 7pm **Location:** North Newton School*

In Attendance: Helen Coker (Chair), Morni Gauld (Secretary), Kathryn Long (Treasurer), Nick Arnold (Headteacher), Mark Grindrod, Helen Barham, Lee Jones, Lisa Brogden, Lee Brogden, Helen Hunter, Kevin Treadwell.

Apologies: Sue Stone, Ceri-ann Whatley, Hannah Schwabe.

The Chair opened the meeting at 7pm and the Minutes of the last meeting were discussed and approved.

MATTERS ARISING: - None.

TREASURER'S REPORT:

INCOME:

Choc Bars	100 Club	Christmas Fayre	Christmas Raffle
£101.30	£530 (no prizes given out yet)	£1,145.98	£590.01

TOTAL INCOME - £2,367.29

EXPENDITURE:

Choc Bars	Children's Christmas Presents	Christmas Fayre	Christmas Raffle
£7.20	£192.28 (Foxes receipt still outstanding)	£193.12	£131.19

TOTAL EXPENDITURE - £523.79

The current a/c balance (as of 11th Jan'16) is £5,526.71

Current cash held: £197.60

A healthy balance. 6 new ipads to be purchased to conclude the updating of this equipment for the school.

HEADTEACHER'S REPORT:

Christmas Period:

An amazing Festive period of events for the school and PTFA fundraising.

The children liked the production of 'Sleeping Beauty' at Weston College, and it was good for them to see another amateur performance, just before they did their own Christmas Plays.

KS1 enjoyed 'Paddington' at Taunton Odeon.

Thank You to Father Christmas for his presence at the Christmas Fayre and the Christmas Parties and Thanks to the PTFA Class Reps. for organising the presents for the children.

The first 'Inter-House Christmas Sing-off' was a great success, even though the weather unfortunately meant we had to do this in the Village Hall, instead of the Playground. The Light Switch-On was also affected by the weather and could, therefore, not be the 'grand' event we had hoped for to commence the Sing-Off.

Thanks again to Nic Jones for the amazing Sing-Off Shield, with Oak House being the first to win this.

Thanks to Morni, Lisa Brogden and Lee Jones for all their efforts in arranging the Christmas Fayre (a wide variety of stalls & games, and Santa's Bus) and to all those PTFA members, teachers and parents, who helped in many ways on, and before, the day.

The two Christmas Plays were brilliant - Thanks to children, staff and parents for doing their bit! The DVDs have been ordered. Many Thanks to the parents who helped to dismantle the stage afterwards (in 60 mins!).

Spring Term:

The children have returned to school to the new Promethean TVs in their classrooms, in place of the old interactive white boards, which a 8-12 years old, had definitely reached their end. The only exception being keeping Badger's board, which has been moved to the Dining Room.

Mid-year reviews and lesson observations

There will be further reviews and observations undertaken this term, to continue to focus on teaching and learning and how to help the children further progress.

Sports

Cross-country, tag rugby, football and netball matches continue and Thanks to parents for their support. The footballers are soon to be taking part in the Somerset County Small Schools' Final at Bridgwater College - Good Luck to them!

Internet Safety Week

This will be during early February. It will be more child-orientated this year, with some children doing presentations too.

100 Club

This is now up and running and the first winner will be announced in Feb.

Music Evening

This will be on 23rd March at RBSC. Almost all the children will be performing in some way - parental support would be greatly appreciated. There will be no raffle this year.

We have 96 children in our school and for that small size, the PTFA support is amazing. Some schools with 400 children have less PTFA and parental support than we do!

Thanks to all the PTFA for their continued efforts.

CHAIRPERSON'S REPORT:

Thanks to Nick and Kathryn for their reports and Thank You to Kathryn for taking on the Treasurer's role - a difficult and time-consuming undertaking, but the PTFA will continue to support her in her efforts, wherever needed.

Welcome to 'old' and 'new' attendees at the meeting.

Presentation Gift to Mark Grindrod as Thanks from the PTFA for all his help and efforts as Treasurer last year. We certainly welcome his continued support as a PTFA member.

The Christmas Fayre was amazing and Thanks to Morni, Lisa and Lee J. for their efforts in arranging the day.

The weather wasn't on our side, but didn't dampen the spirits!

Thanks to Lee for arranging the Bus for Santa.

An event that was well-supported, with a fantastic financial result.

Another busy year ahead, with some traditional fundraisers and hopefully some ideas for new ones too.

Thanks to all PTFA members.

Christmas Fayre

After discussions about the Christmas Fayre, it was decided that it would potentially be better if we could utilise the space at the school more - e.g. Squirrels Classroom. It was agreed that Traders should remain in the Village Hall, but that perhaps some of the games or other 'school stalls' could be moved to the school, to spread the event out further and to encourage more people to stay longer and improve sales of the refreshments which were available in the Dining Room/Badgers.

Sadly, because of the weather, the Sing-Off had to be done in the Village Hall, (instead of the Playground, with the Christmas Tree as a backdrop). It was decided that, if possible, we may put the staging in the middle of the Village Hall next year, so that if we had to do the Sing-Off in there again, it would be easier for everyone to see the children there.

The plan was to do The light 'Switch-On' before the Sing-Off, but, as the weather was so bad, this also didn't get the attention we had hoped for. It was suggested that this could be done at the beginning of the Fayre next year - this will be further discussed at a later date.

The Wii competition raised about £26 - not a huge amount, but as a new idea, it kept the children busy and brought people over to the school and so could be done again next year.

The balloons, which was designed as a stall for the younger visitors, didn't make much financially and so, will not be done again next year.

Better explanation of the Christmas Fayre for the new parents is needed and although discussed in assemblies and on PTFA info, whilst all children knew, some parents/grandparents didn't realise that the Sing-Off involved all school children wishing to take part. More information on this is required next year.

The Christmas Fayre was very widely advertised around the county, with posters on 90 buses and on many local radio stations. This could not be bettered, but perhaps more advertising to the village community could take place.

No feedback about the parking has been received, so, although we couldn't use Clarence's field, there didn't seem to be a problem with visitors finding other parking within the village.

Perhaps we could have a programme, similar to the May Fayre, to further advertise what will be at the Christmas Fayre by way of stalls, entertainment, refreshments, etc.

<u>ACTION TO BE TAKEN:</u>	<u>PERSON TO ACTION:</u>	<u>AGREED ACTION DATE:</u>
Set a date for Christmas Fayre- (Saturdays are easier for Santa!)	PTFA Committee	At Next Committee Meeting (NCM)

Quiz Night

The date has been re-arranged for Thursday 3rd March 2016 (7pm for 7.30pm).

It was decided that, instead of the winning team automatically setting the questions for the next quiz, team names would be entered into a draw, which would decide who sets the next quiz.

<u>ACTION TO BE TAKEN:</u>	<u>PERSON TO ACTION:</u>	<u>AGREED ACTION DATE:</u>
Parents to be informed of the Quiz Night by poster/newsletter.	N. Arnold & M. Gauld	By 11th Feb

May Fayre

The proposed date for the May Fayre is Sat 21st May 2016, with the May Queen (and entourage) arriving at 2pm and the stalls opening at 2.30pm.

<u>ACTION TO BE TAKEN:</u>	<u>PERSON TO ACTION:</u>	<u>AGREED ACTION DATE:</u>
Who to open May Fayre?	PTFA Members	By NCM
Confirmation of date with staff	N. Arnold	By NCM
Order tombola prizes from Baker Ross	H. Coker & H. Barham	By NCM

A 'decent' raffle prize to be sought, e.g. tv, coffee maker, etc... as well as 6 or 7 'smaller' prizes, some of which we still have available to use for this event.

<u>ACTION TO BE TAKEN:</u>	<u>PERSON TO ACTION:</u>	<u>AGREED ACTION DATE:</u>
Donation of 'big' raffle prize to be sought	K. Treadwell & PTFA Members to investigate	By NCM

Vice Chair

M. Grindrod offered to be appointed to this role if no-one else was interested.

H. Barham said she would be interested in taking on this role.

After long discussions, it was decided that as H. Barham was in the playground on a daily basis, which would probably make communication and duties easier, and as she had supported the PTFA over many years and at several events, that she would be a suitable candidate for the role.

Thanks go to M. Grindrod for his offer and for his continued and valued support as a PTFA Committee Member.

N.B - The Committee discussed the possible feedback that may arise from having both the Chair and Vice Chair from the Pre-School.

H. Coker and H. Barham wanted to reassure the Committee and Association Members, that all PTFA matters would be undertaken professionally, and independently from the Pre-School.

Communication between the PTFA 'Officers' and Headteacher would continue and with any major decisions obviously still being made by the PTFA Committee.

The Committee appreciated the comments made and H. Barham was appointed as Vice Chair - Thanks to her for volunteering for the role.

Allocation of PTFA funds

The Committee agreed allocation of approx. £1,500 for the purchase of 6 new ipads, to complete the current need for such equipment for the school.

Other ideas put forward for discussion for possible use of funds (with the hope that all children could benefit) were:

Sports Equipment, Musical Instruments, Speech & Drama & Security for the school.

All were deemed to be potentially good ideas, but with some draw-backs.

The school security had already been improved, with further ideas in place.

The musical instruments were already quite well supplied for Samba, etc and the Years 3-4 lessons are done through Somerset Music.

Speech and Drama was good and didn't really have need for anything.

New Sports Kits, in varying sizes, may be possible, but would need further investigation into price, style, colour, etc and whether it would be better to get Business Sponsorship for these or whether it would be possible for the PTFA to donate a sum and for Business Sponsors to Match-Fund.

It was decided that further storage facilities would be for the school to fund.

<u>ACTION TO BE TAKEN:</u>	<u>PERSON TO ACTION:</u>	<u>AGREED ACTION DATE:</u>
Further info. regarding Sports Kits to be sought	N. Arnold	By NCM

PTFA DISCO

A date of 18th March was agreed as a possibility for the PTFA disco - with a theme of Walk, Run, Swim or Cycle for the Fancy Dress, in support of Sport Relief, which is taking place on that day.

<u>ACTION TO BE TAKEN:</u>	<u>PERSON TO ACTION:</u>	<u>AGREED ACTION DATE:</u>
Confirmation of Availability of DJ	H. Coker	By Fri 12th Feb
Confirmation of Availability of Village Hall	H. Barham	By Fri 12th Feb

AOB

It was decided that the PTFA would give all N.N. School children an Easter Egg, as a new 'Gift' idea for this year.

e.g. Cadbury Buttons, Creme Egg, Flake, etc, which would be approx. £1 be egg.

<u>ACTION TO BE TAKEN:</u>	<u>PERSON TO ACTION:</u>	<u>AGREED ACTION DATE:</u>
Purchasing of Easter Eggs	4 x Class Reps.	By 21st March

DATE OF NEXT COMMITTEE MEETING:

THURSDAY 14TH APRIL 2016 @ 7PM

There being no further business, The Chair closed the meeting at 8.30pm.