



## **NORTH NEWTON COMMUNITY PRIMARY SCHOOL**

### **PTFA MINUTES**

***Date:*** Thursday 23rd June 2016

***Time:*** 7pm

***Location:*** North Newton School

**In Attendance:** Helen Coker (Chair), Helen Barham (Vice Chair), Morni Gauld (Secretary), Kathryn Long (Treasurer), Nick Arnold (Headteacher), Mark Grindrod, Dean Quinn, Lee Jones, Lisa Brogden, Lee Brogden, Ceri-ann Whatley, Rachel Grant, Helen Hunter,

**Apologies:** Sue Stone,

*The Chair opened the meeting at 7pm and the Minutes of the last meeting were read and approved.*

**MATTERS ARISING:** - None.

#### **TREASURER'S REPORT:**

##### **INCOME:**

<b>Freezepops</b>	<b>May Fayre</b>
£76.80 (£4.98 profit to date, excl. takings from 17th June)	£1,154.11

##### **EXPENDITURE:**

<b>May Fayre</b>	<b>100 Club</b>
£319.98	£60 (since last Treasurer's Report)

**The current a/c balance (as of 23rd June'16) is £4,694.21**

**Current cash held: £170.85**

#### **HEADTEACHER'S REPORT:**

Thanks to all PTFA Committee, who have worked effectively through the year and special Thanks to Lee & Lisa Brogden, who will now be leaving us as their child moves to Secondary School in September.

##### **May Fayre**

Another successful May Fayre, even with the rain. The money raised (just over £1,100) is a marvellous effort and the help from PTFA, Staff and a few willing parental volunteers was much appreciated. It would be nice to see further parental support in the future. The Maypole & Sword Dancing was fabulous.

All decided it worked well having the May King 'opening' the Fayre and saved the worry of having to find a local 'dignitary' to do this job.

#### Freezpop Friday

The kids love this service and so (after discussion with PTFA) we will continue to provide it, even though it has not proved to be financially beneficial for the work involved.

This has been largely due to the weather and to local events recently meaning that children had to be collected from school quickly, due to lack of parking facilities on certain days.

A new rota has been agreed to enable others to participate in the selling process, and, whilst a few Year 6's have tried their best to help on a couple of occasions, it was agreed that it was probably easiest to have the PTFA running this alone.

<b>DATE:</b>	<b>PTFA VOLUNTEERS TO RUN FREEZEPOP FRIDAY:</b>
FRIDAY 24TH JUNE 2016	Kathryn Long, Rachel Grant & Helen Hunter
FRIDAY 1ST JULY 2016	Dean Quinn & Kathryn Long
FRIDAY 8TH JULY 2016	Morni Gauld & Kathryn Long
FRIDAY 15TH JULY 2016	Ceri-ann Whatley & Rachel Grant

#### Family BBQ

This has now been moved to Monday 18th July, 2016 @ 6pm, due to other events in the local area which would have meant disruption to parking and some families being unable to attend.

There will be no inflatable games at this year's event, but certain field games will be provided for entertainment for the children.

#### Wish List

Nick Arnold requested a potential budget of £400 for each of the 4 classrooms, to enable the teachers to purchase resources to update the rooms when the classes move. This was agreed by all, on the condition that staff chose considerately and made parents aware of the choices and that the PTFA had funded these.

<b><u>ACTION TO BE TAKEN:</u></b>	<b><u>PERSON TO ACTION:</u></b>	<b><u>AGREED ACTION DATE:</u></b>
Prices sought for new Singlets & Netball kits	Nick Arnold & Lee Jones	By NCM

Thanks also to Ros, Vicky, Claire Larcombe, Gillian and all who have helped to run Breakfast Club/Lunches in Sharon's absence.

#### **CHAIRPERSON'S REPORT:**

Thanks to all who helped at the May Fayre. However, there was less parental support than previously, which meant that those on stalls had to remain there all afternoon, and, therefore, did not get a chance to watch/participate in the event. More requests to be made for help next year, by PTFA and Staff, and possibly a gem reward system to be initiated, so the children of those who do help, can be rewarded for their efforts and time. (Only 17 out of 62 families actually helped on the day.)

The New Parents Evening was a success and the Gingerbread Men (kindly made and donated by Sarah Bult) were well-received and helped get the PTFA name recognised.

### **FUNDRAISING:**

#### **The Family BBQ**

This will run from 6pm until 9pm and will have the same food list as last year, with forms being sent out for orders and volunteers to help.

The PA system will be used this year and there will be some sports games for children to get involved in.

<b><u>ACTION TO BE TAKEN:</u></b>	<b><u>PERSON TO ACTION:</u></b>	<b><u>AGREED ACTION DATE:</u></b>
Collect cakes from 'Ministry of Cakes'	Rachel Grant	By 18th July
'Beat the Goalie' activity to be set up and run	Dean Quinn	At Family BBQ
Freezepops/Ice creams to be sold at event	Helen Coker & Morni Gauld	At Family BBQ
BBQ to be sought	Helen Barham	By 18th July
Potatoes to be sourced (from Sarah Bult)	Helen Coker	By 17th July
Meat to be collected from Pynes	Kathryn Long	On 18th July
Other food orders to be placed with Tesco online	Helen Coker & Helen Barham	For Family BBQ
Bread to be collected from Asda	Rachel Grant	On 18th July
Cheese to be grated	Ceri-ann Whatley	By Family BBQ
Coleslaw to be made	Lisa Brogden	By Family BBQ
Onions to be sliced	Helen Coker to approach Kathy Robertson (or other volunteer)	By Family BBQ
Wine to be bought for New Parents Welcome	Helen Coker & Helen Barham	By Family BBQ
BBQ Order Form/Volunteer Sheet to be sent out to Parents	Helen Coker & Ros Hodge	ASAP
Recycling Boxes to be provided for 'rubbish' at the event	Dean Quinn	For Family BBQ
Toilets to be provided for Family BBQ	Mike German (via Mark Grindrod)	For 18th July

There will be no barrel of beer donated from the Beer Fest (at the request of PTFA & Nick Arnold). The Beer Fest Committee will still be invited to the event, on the same terms as the parents.

Helen & James Barham will organise the running of the BBQ, but will need volunteers to help them on the night.

There will be a raffle. Some prizes we already have and a couple more will be purchased.

Future Dates for the Diary

**Xmas Fayre** - Saturday 26th November 2016 (Village Hall & School)

**Social Evening/Skittles** - Date to be confirmed for September (in pub)

**Sleepover** - Date to be confirmed for Autumn Term

**Easter Disco 2017** - Date to be confirmed

**May Fayre 2017** - Date to be confirmed

<b><u>ACTION TO BE TAKEN:</u></b>	<b><u>PERSON TO ACTION:</u></b>	<b><u>AGREED ACTION DATE:</u></b>
Social/Skittles Evening to be organised with pub	Ceri-ann Whatley	ASAP
Social Evening Poster/Flyer to be produced	Morni Gauld	By Start of Autumn Term
Social Evening Poster to be added to PTFA Facebook Page	Mark Grindrod	Before Start of Summer Term
Social Evening Date to be announced by school	Nick Arnold/Ros Hodge	ASAP

Leaver's Gifts

The PTFA will again give the Year 6 Leavers their class photo (framed) as a farewell present.

<b><u>ACTION TO BE TAKEN:</u></b>	<b><u>PERSON TO ACTION:</u></b>	<b><u>AGREED ACTION DATE:</u></b>
Photo/Frames to be ordered	Helen Coker & Nick Arnold	For Leavers Assembly

Non Uniform Day

This will be on Friday 15th July 2016, with £1 donations from parents, per child, to take part.

Noticeboard

This is to be moved to the front of the school, where it is more prominent.

<b><u>ACTION TO BE TAKEN:</u></b>	<b><u>PERSON TO ACTION:</u></b>	<b><u>AGREED ACTION DATE:</u></b>
Noticeboard to be moved	Nick Arnold	By NCM

**DATE OF NEXT COMMITTEE MEETING:**

**THURSDAY 8TH SEPTEMBER 2016 @ 7PM**

**There being no further business, The Chair closed the meeting at 9pm.**