



AGM 11/11/14

PRESENT N Arnold , S O connor , C Whatley, H Coker , M Grindrod , T Hillier , M Gauld , C Woodland , C Beacher , S Stone , R Hodge , S Cook , H Barham , R Cornish , L Jones , P Smith H Woodhams

Apologies S Hooper, R Palmer, D Shaw , C Draper , A Bradford

Minutes of last AGM .. These were read and signed by sally , Also minutes from special meeting were read and approved by sally .

Matters Arising , , , There were no Matters arising

Chairpersons Report

Sally recapped the year's events and thanked all committee members for their help at various events , It has been a very successful year for the PTFA .The many Successful fundraisers include , Christmas Bingo, Christmas Fayre , Quiz night , May Fayre and Family BBQ ,

We are very pleased with the new logo which is being used on our correspondence and was a result of a combination of 4 winning designs .

Through the year we have helped to fund school trips , Theatre trips , gifts at Christmas and leavers photos , We are now working towards contributing to the I pads the school are hoping for .

Sally concluded by saying that she had enjoyed her two years as chair but has decided to stand down as her children are now in their final year .

Treasurers Report

Pleased to say we have now sorted the constitution

Signatories are still in the progress of being changed ... Kate Ives and David Gliddon have advised they would like to come of , S O Connor and Nick Arnold have agreed to go on .

2013/2014 was a successful year for the PTFA resulting in a final balance as of 31st August £3,400.31.

Successful fundraising events

May fayre ...£1,259.80



Christmas bingo ...£613.70

Christmas raffle ,,£648.22

Christmas fayre ...£614.50

Quiz ...£157.05

Music eve raffle £153.02

Famiy BBQ ...£257.13

Social eve ...£73

We have had a couple of non school uniform days and freeze pop Friday has boosted the income to the PTFA .

Suggested that the hundred club was run again as this was a good fundraiser

Ceri expressed her gratitude to Derek Norman who kindly checked the accounts .

Head teachers Report..

Mr Arnold thanked the PTFA ...A group of people who wish to raise much needed funds so that the children can directly benefit from a range of events ,resources and trips .

Thank you to the officers of the PTFA

Chair - sally O'Connor

Vice Chair -M Grindrod

Treasurer - C Whatley

Secretary-H Coker

Fundraising events were very successful -

(amounts raised can be seen in the treasurers report)

Reference was made to the PTFA 's donations to the school

Which included : world cup day Festival

Sports day shields and engraving



£3000 funds for early years canopy .

General review of the year -

Thank you to all staff for their excellent efforts and dedication to ensure all children receive a good education - as recent OFSTED inspection confirmed .

Successful residential visits y 5/6 Stratford and 3/4 to Kolve all all staff are on duty for the whole duration of the trip but the rewards for the children make it all worth while ,

Very successful open day seeing record numbers.

A Thank you to Mrs Woodhams for running the orchestra and Mrs Hodge for ensuring the music lessons and provision is organised smoothly , Miss Hudson and Mrs Crow now run the choir .

NN is widely recognised as being one of the best music providers in the county .

Newt Festival as notified the event made a loss so there will be no financial benefit to the school , The finance committee will be meeting to discuss next steps .

Thank you again to everyone and the focus this year is to improve technology throughout the school .

Election of Officers

4 positions available

Chair , Vice chair , treasurer , secretary

<u>Name</u>	<u>position</u>	<u>.proposed by</u>	<u>Seconded by</u>
<u>Helen Coker</u>	<u>Chairperson</u>	<u>S O Connor</u>	<u>Helen Barham</u>
<u>Terri Hillier</u>	<u>Vice Chair</u>	<u>Mark Grindrod</u>	<u>Nick Arnold</u>
<u>Mark Grindrod</u>	<u>Treasurer</u>	<u>Helen coker</u>	<u>Ceri Whatley</u>
<u>Morni Gauld</u>	<u>secretary</u>	<u>Terri Hillier</u>	<u>Rachael Cornish</u>

<u>Pre-school rep</u>	<u>Helen Barham</u>
<u>Village Hall rep</u>	<u>Penny Smith</u>
<u>Press officer</u>	<u>Ros Hodge</u>

<u>Hedghodgs</u>	<u>Claire woodland</u>
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<u>Foxes</u>	<u>Lee Jones</u>
<u>Squirrels</u>	<u>Ceri Whatley</u>
<u>Badgers</u>	<u>Rachael Cornish</u>

The election of officers was discussed and it was decided that in the future, positions will be advertised and then nominees will put themselves forward with a short paragraph about themselves, this will then go to the whole school for voting, so that everyone gets a chance to vote,

With the Election of Officers having taken place and been 'Minuted', the new post-holders immediately took on their responsibilities for the remainder of the meeting.

Chair: Helen Coker

Vice Chair: Terri Hillier

Treasurer: Mark Grindrod

Secretary: Morni Gauld

A.O.B:

H. Coker, as the newly-elected Chair, asked if there was any other business.

Xmas Gifts - It was decided that £3.50 per child was acceptable for the gifts this year. Receipts for the purchase of these to be given to M. Grindrod, or H. Coker, who will pass them on to Mark, if he is not in the playground on the day.

Postbox - After discussions on security, it was agreed by N. Arnold and other Committee members, that receipts, slips and other PTFA forms/returns, could go in

the new PTFA postbox, as H. Coker is to empty this each day. A spare key is available for other Committee members if needed.

S. Cook suggested that a sign be put up by this to say that "This postbox is emptied daily" for further security measures. All agreed.

R. Hodge said it also needs to be made clear that this postbox is only for PTFA matters and not for things relating directly to the school.

Receipts - C. Whatley asked that any receipts be put in an envelope, clearly marked with what they are for, the amount and who to make cheques payable to, as she had had receipts given to her in the playground in the past, with no indication of details, thus making it almost impossible to recompense the necessary people.

Fundraising - C. Whatley also said she had received an email from Denise about fundraising, entitled, "This Year's Best Fundraising"

- t-towels, handprints, etc. all given as examples. It was decided that this was too late for Christmas distribution this year and that we were already doing a similar thing with the chocolate bar wrapper fundraiser.

T. Hillier and S. O'Connor also said they had received a letter from Alison Pendry with a couple of fundraising ideas.

One was to allow parents to post Christmas cards to each other through the postbox, charging £1. This was deemed to be too expensive.

Another idea was a "Nearly New" sale, with a % of monies taken being given to the PTFA. Unsold items to be collected afterwards. This was agreed by the Committee to become an annual event and, whilst H. Woodhams suggested October to be a good time for people to sort through before Christmas, this deadline had passed for this

year, so further discussions could take place in the New Year, with a possible sale in the Spring being suggested by N. Arnold.

QUIZ NIGHT - S. O'Connor asked if we had a date for the quiz and it was decided that she would suggest Fri 30th Jan as our preferred date, with a reserve date of Fri 23rd Jan.

Christmas Fayre - H. Woodhams asked M. Grindrod what time the carol singers would be required at the Christmas Fayre. He said the Fayre was on from 3pm until 5.30pm, with a suggestion that the carol singers are in the playground for 5pm (Santa having left at approx 4.50pm), with the switch-on of lights following the singing.

T. Hiller asked if N. Arnold and M. Grindrod were still willing to be Santa's Elves. Costumes to be sourced/bought for them.

We still need volunteers to help run the stalls on the day, so a list will be put up in the dining room at school for parents/friends to sign-up to specific time-slots. Allocation of stalls to be done nearer the time, when we know how many helpers we have.

All the trade tables have been secured and S. Bult will be running a sweet stall, giving 10% of the monies taken to the PTFA, instead of paying the usual £10 fee.

'Reptiles on Route' have indicated that they are bringing 'furry' animals this year and that no reptiles would be present.

Newsletter - R. Cornish asked if we were doing another PTFA Newsletter this year and, following discussions, it was agreed that she and C. Whatley would work together to get this done.

New Officers and other allocated roles to write an individual piece to be included in this, to inform parents as to the changes within the PTFA Committee this year. Photos of the Committee are also to be taken at a future date.

R. Hodge confirmed that C. Whatley is the promotor for Christmas Raffle tickets, which are to go out shortly.

N. Arnold explained that the school photocopying bill had risen considerably, with b/w copies currently at 0.5p each and coloured at 6p each. He apologised for having to reduce the size/colour of information we had recently sent out, but he needed to further reduce costs.

T. Hiller proposed a Vote of Thanks be given to A. O'Connor and S. O'Connor for all the photocopying they had done for the PTFA this year. All agreed.

M. Grindrod suggested parents be given an opt-out of paper copies.

N. Arnold and R. Hodge explained that they always sent a hard-copy of the school Newsletter at the beginning of each term and then further information was sent by email to keep costs down. It was agreed that an opt-out of hard-copies of PTFA information could be included as an option, with parents agreeing to receive information solely by email.

C. Woodlands agreed that email form was better for her and was easy enough for parents to view.

L. Jones kindly offered to do the photocopying for the PTFA. This was agreed, by all, to be an invaluable service.

The PTFA Newsletter is to be emailed directly to him for this purpose.

C. Whatley asked R. Hodge how many families there were in the school, with 69 as the figure given. 1 copy to be sent to each family.

Christmas Raffle - This is to take place on the last evening of the Christmas plays, as usual, with a list for donations for the Christmas Hamper prizes to be put in the dining room for parents to sign-up to.

Breakfast with Santa - M. Gauld asked if a decision had been made, after brief discussions at the previous meeting, as to whether this would be taking place. S. Cook said she felt that too many events with Santa would not be a good idea and N. Arnold said that the final week of term was already extremely busy. This event is, therefore, not an option for this year.

As a separate issue, C. Whatley said she had just discovered that you could use childcare vouchers towards the cost of breakfast club and asked if parents could be informed of this. N. Arnold said that this would be done.

Next Meeting - The next meeting has been arranged, at the earlier time of 7pm, on Monday 19th January 2015.

There being no further business, the Chair closed the meeting at 8.50pm.

