



NORTH NEWTON COMMUNITY PRIMARY SCHOOL

PTFA MINUTES

Date: *Wednesday 13th June 2018* ***Time:*** *7pm* ***Location:*** *North Newton School*

In Attendance: Lee Jones (Chair), Rachel Grant (Vice Chair), Morni Gauld (Secretary), Kathryn Long (Treasurer), Nick Arnold (Headteacher), Sarah Bult, Nicky Contreras, Abby Taylor, Kirie Simmonds,

Apologies: Helen Hunter, Sally Haysham (School Office Manager).

The Chair opened the meeting at 7pm and the Minutes of the previous meeting were discussed and approved.

MATTERS ARISING:

None.

TREASURER'S REPORT:

INCOME:

Marathon	May Fayre (incl. Raffle)	Freezepops	Sleepover
£1,514.53 <i>(total profit)</i>	£1,920.22	£156.70	£360.00

EXPENDITURE:

Marathon	May Fayre	Power Maths	Foxes Class Trip	Freezepops
£185.77	£329.82	£2,000.00	£140.00	£24.49

The current a/c balance (as of 13th June'18) is £6,764.73 (Foxes cheque for £140 still to be banked).

Current cash held: £101.16

HEADTEACHER'S REPORT:

May Fayre - Thanks to all for their efforts with this and especially Kirie and Kath, who co-ordinated. Nice having the dance group at the start as a different element. Thank You cards have been sent to the Coombes Family for arranging the Vintage cars and to the company who provided them.

Parents from other schools who attended were suitably impressed!

There were many highlights - not least the fancy dress and the amusing raffle drawing.

Sleepover - Thanks to all who helped out. This was a great success and with less children, was much better; more fun and easier to manage the space, behaviour and breakfast routine! It is always parental choice if they send or not - it is their choice if they wish to pay or not and we must remember this. It should NOT be seen as an event which should be an expectation and this is where there is confusion.

Funding Projects Update -

- * Play Equipment Update - Week beginning 2nd July - installation date.
- * Power Maths - Resources arriving - ready to be used in September.
- * All trips - By the end of the academic year, all classes will have had their trip - Thank You PTFA.

Summer Festival - To re-dress the balance, there will be a Summer Festival, which will take place on Monday 23rd July. Children will be performing and parents will be able to come along, with picnics, chat and enjoy a range of acts. No BBQ required - just an opportunity for our children to show off their talents in front of an enthusiastic audience. Free to attend and no cost involved...just parents providing their own picnic, drinks and enjoying the evening. KS2 get priority, as this is in place of their play, but KS1 are also able to audition if they wish.

Succession Planning - This is crucial to ensure all the excellent work continues.

It has been another bumper year with many highlights.

We should be very proud of our achievements!

CHAIR'S REPORT:

Again Thanks to all the Committee for their continued hard work, to Nick and the Staff for their encouragement and help and to parents for their support at events.

The approx. amount of £4,200 raised within a 6-week period, just goes to show how amazing this school is when we work together. This means we have been able to put funds towards many projects, including: Play Equipment, First Aid Training, Maths Resources, Class Trips, etc... truly amazing. Well done Team!

Feedback on Recent Events:-

* May Fayre - Going forwards, we will keep the 'traditional' elements and Years 5/6 Roles, but may look to change other elements about the event. Further discussions to establish this. Kath has done a 'blue print' of this year's event, which will help with future years' planning. We will aim to do this with other events, so that when members leave, we can hand over 'packs' to Committee, to help when they first organise an event.

The Marathon was really well-received and although it is felt that this cannot be an annual event, perhaps another sponsored event could be added. Further discussions needed. We are offering a huge variety of events/ideas for our children and compared to other local schools, this is amazing.

Event Costs- Discussions about ways in which we could help families to attend events, who may struggle financially took place, but as this is a very sensitive subject, we will think further how best to enable this, to suit all families equally.

First Aid - All children in the school will be offered 'age-appropriate' First Aid Training, thanks to recent PTFA fundraisers, on Thursday 21st June. They will also be given an emergency contact card/instructions, a certificate and basic First Aid pack, as 'gifts' from the PTFA for taking part. This was deemed to be a very worthwhile addition to our events and we hope that staff/parents will agree.

KS1 - 30 mins each. KS2 - 2 hours each.

Morni & Rachel will attend on the day (brief appearance in classes, to represent the PTFA and hand out First Aid packs.) Thank You to Nick/Staff for enabling this to take place.

Recruitment - We will invite interested parents to an informal social event, at the White Willows, on Friday 28th September @ 7pm, where we can introduce ourselves and give them a bit of information about the Committee, with the hope that they will want to join at the AGM.

Current Committee- From those present, each member has shared their (current) wish to remain on the Committee for another year. There will be changes to events, to try and ease some of the workload, but no firm decisions have been made on this yet, so nothing will be announced to the parents.

Leaver's Gift - It was decided that we will change from the usual photo/frame this year and trial a new 'Leaver's Hoodies' idea, with names of children leaving printed on them. All agreed this was a nice idea. Kirie will measure the Year 6 children and ask their colour preferences, so that we can order these, but will not disclose to parents/children what it is for. Nick to inform Year 6 parents that PTFA will not purchase their photos this year, so that they may order them if they wish.

Xmas Trips/Class Trips - It was discussed and clarified that PTFA will continue to pay £5 per child per Xmas Trip and £5 per child per class trip, per year. If we manage to source free trips (e.g. Cinema for KS1 through 'Intu Film', etc...this is a bonus and saves funds for something else, but does not mean that they will get an extra trip as a result). Nick to clarify with Class Teachers, to make sure that they arrange any outstanding Class Trips before the end of the academic year.

Reception Class Bookbags - PTFA to again fund the bookbags for the new reception intake. Our logo to be added to them somehow (label, or insert card). Nic Jones to do this. Sarah to do gingerbread welcome gifts too.

AOB

Sarah has agreed to become a signatory on the PTFA bank a/c, as we remove parents who are now leaving the school.

Pre-school are holding a pre-Xmas shopping evening on Dec 7th. If we continue with our Xmas Fayre, that would be the week before, so would not impinge on our arrangements.

Whilst it is great to have such a healthy bank balance, we must be mindful of how we spend funds this year, if we are going to cut back on events, so that we always have reserve funds in place if needed.

Morni to do a Thank You/End of Year Newsletter for parents, to summarise this year's events. Kath to provide a financial breakdown for this.

Date of Next Meeting - Wed 19th September 2018 @ 7pm

Date of AGM - Wed 14th November 2018 @7pm

There being no further business, The Chair closed the meeting at 9pm.