



## NORTH NEWTON COMMUNITY PRIMARY SCHOOL

### PTFA MINUTES

**Date:** Tuesday 26th February 2019      **Time:** 7pm      **Location:** North Newton School

**In Attendance:** Lee Jones (Chair), Rachel Grant (Vice Chair), Morni Gauld (Secretary),  
Kathryn Long (Treasurer), Nick Arnold (Headteacher), Maria Wannat, Abby Taylor,  
Kirie Simmonds, Amanté Griffith.

**Apologies:** Sally Haysham.

*The Chair opened the meeting at 7pm and the Minutes of the previous meeting were discussed and approved.*

#### **MATTERS ARISING:**

None.

#### **TREASURER'S REPORT:**

##### ***INCOME:***

<b>Break the Rules</b>	<b>Sale of Office Chair</b>
£301	£10

***EXPENDITURE:*** - None since last meeting.

**The current a/c balance (as of 26th Feb'19) is £5, 547.23 (Nic Jones still to bank cheque for £203, so true balance is £5, 344.23)**

**Current cash held: £161.94**

*The online payments for the 'Break the Rules' day worked really well.*

#### **HEADTEACHER'S REPORT:**

Full report not given as only one event has happened since the last meeting, but continued Thanks to all the Committee for their efforts and the new 'Break the Rules' day was well-received by the children.

#### **CHAIR'S REPORT:**

Full report not given as only one event has happened since the last meeting, but continued Thanks to all the Committee for their efforts and apologies that, for personal reasons, the Chair has been unable to give time to PTFA matters recently. The new 'Break the Rules' day was a great success, raising £301, compared to an average of £75 - £80 for a non uniform day and was a nice change for the children.

## May Fayre:

Saturday 18th May 12pm - 2pm. May Fayre set-up from 8am.

Year 6 parents are arranging transport for the children to arrive at the event and school are organising the Sword and May Pole dancing for Badgers.

Squirrels children and their parents to be offered the chance to run the stalls at the event, as well as staff and other parental volunteers.

Non Uniform Day on Friday 26th April, for donations of chocolate and sweets for the Chocolate Tombola and for potential prizes.

Bottle Run on Friday 10th May - as before - alcohol lying flat, no water.

Sarah Bult to organise and run the Plant Stall, including when to collect donations. **Sally to liaise with Sarah about communication to parents regarding this.**

Donations of cakes on Friday 17th May and Saturday AM - these for refreshments (some cakes to be sold whole).

Raffle tickets - **Kath to order tickets**, to go out in bookbags by Friday 5th April, so children have the Easter holidays to sell them. 20p per ticket. Monies, ticket stubs and unsold tickets to be returned to school by Friday 10th May, so that the w/c 13th May has no disruptions for the KS2 SATS.

Fancy Dress Competition for preschool and years R - 5. Prizes, as last year, will be tokens to use on stalls. No theme.

No parking in pub or field, so people will need to park considerately around the village. **Nick/Sally to inform parents of this nearer the time.**

A few Staff to run the refreshments and others allocated to stalls.

Stalls:

- \* Raffle
- \* Choc Tombola
- \* Bottle Tombola
- \* Teddy Bear Tombola
- \* Netball Shot Game
- \* The Stocks
- \* Chuck a Choc
- \* Drop a Disc
- \* Envelope Game
- \* Bucket Ball
- \* Lucky Dip
- \* Splat the Rat
  
- \* Icecreams (magnums - 3 flavours)
  
- \* *Pre-school stall (sweets?)    Newt Fest?    The church? (no charge for these organisations)*

Competition - 'Design a Kite' (*TBC*) - open to all NN school children.

School Choir or Dance group to be approached about doing a performance at the beginning of the event - **Nick.**

**Kirie to organise 'Sign-Up' sheet and volunteers and to ask Verity if she will donate a cake for a prize (maybe raffle or envelope game?).**

An outside stall from a former parent has been requested. It was suggested that perhaps we could allow one of these each year, with either a % of takings, or a fixed rate donation and a prize for the raffle? **Confirmation from Committee required.**

### **Easter Disco:**

Friday 29th March. 6pm - 7.45pm. £3.50 per child, to include drink/sweets. (50% reduction for Committee - as previously agreed for ticketed events). **Amanté to purchase reusable plastic cups to be used for this and future events, as well as sweets (and squash if necessary). Morni to assist.**

Committee Volunteers - **Maria, Abby, Amanté & Kirie. Rachel & Morni reserve.** Parent volunteers welcomed.

### **Easter Gifts:**

Class Reps to organise Easter eggs (and sweets alternative for non dairy children). Currently 75p (half price) in Tesco - **Amanté to order online for delivery.** Kirie to kindly take on the role of Badgers Class Rep, now that Nicky Contreras has resigned from the Committee - We wish to take this opportunity to Thank Nicky for all her hard work and commitment to the Committee and wish her well in all her future endeavours.

Maxine Hughes (Foxes) to kindly take on PTFA Facebook posts on our behalf.

### **Movie Night:**

Thursday 23rd May, 5pm - 7pm. (50% reduction for Committee - as previously agreed for ticketed events).

**Ali, Heidi/Charlotte, Kirie & Kath to cover the event.**

### **Sleepover:**

Friday 24th May. 6.30pm - 8.45am. £15 per child, with max 30. (50% reduction for Committee - as previously agreed for ticketed events).

**2 x Staff members, Abby & Maria to stay over. Morni & Rachel to do evening shift.**

**Breakfast to be covered by overnighters. Morni on standby. Amanté & Morni to source snacks/drinks/breakfast items.**

### **Quiz:**

The logo quiz was postponed from Christmas, but is ready to go for the future. Perhaps launched at Sports Day again.

**Abby to organise.**

### **Committee Recruitment:**

As all Officers will now be 'stepping down' at the end of this year and with the loss of another Committee member, it is vital that new recruits are sought urgently in order for the Committee to continue to operate. **Nick to write a piece in the school Newsletter outlining the situation and the possible outcome if there are not enough members to continue, according to our Constitution.** If it is apparent that there will not be sufficient members for the future, then a meeting of the current Committee will be called before the end of their term, to discuss how funds in the bank account should best be allocated to the school. It is to be hoped that this will not be necessary, however.\* (*\*Further communication between Officers and HT, post meeting, outlining this approach*).

### **Fallow Year:**

It was agreed that the Committee would have a 'Fallow' year this year after the huge efforts and time commitments involved in the numerous events last year and with a still-healthy bank balance.

Clarification on what the 'fallow' year meant to members was necessary and agreement on exactly which events we could still operate for this year were undertaken. It was decided that there would be no Easter Bonnet Parade or Easter Treasure Hunt this year and no Freezepop Friday. The aforementioned events would continue and sales of icecreams at the school's Summer Festival and Leaver's Gifts (and any other commitments) would be agreed upon at the next Committee meeting.

**There being no further business, the Chair closed the meeting at 8.45pm.**

**Next Committee Meeting:- Thursday 9th May, 2019 @ 7pm.**