



NORTH NEWTON COMMUNITY PRIMARY SCHOOL

**MINUTES OF THE BOARD OF GOVERNORS' MEETING HELD ON
MONDAY 2nd DECEMBER 2019
AT 6.00P.M. IN NORTH NEWTON SCHOOL**

PRESENT: Mr. N. Arnold (Headteacher), Mr. P. Warren (Chair), Mrs. D. Gair (Parent Governor), Mrs N. Shuttleworth (Parent Governor) Mrs. H Hunter (Parent Governor) and Mrs. S. Haysham (Clerk).

“Inspiring every child to be life-long learners with belief in their ability to succeed”

35/19 STATEMENT OF CONFIDENTIALITY

The Chair read the statement of confidentiality and reminded governors that all matters discussed are confidential and any items which require separate minuting will be identified at the end of the meeting.

36/19 APOLOGIES FOR ABSENCE

Apologies had been received from Mr. Barham and Mr. Pound. Mrs Hunter had advised she would be late arriving,

37/19 BUSINESS INTERESTS AND DECLARATION OF CONFLICT OF INTERESTS

No changes to Business interests.

38/19 MINUTES OF THE LAST MEETING

The Minutes of the Meeting held on Monday 14th October 2019, having been previously circulated, were agreed and signed by the Chair.

39/19 MATTERS ARISING

The Chair requested that the proposed structure of a Deputy Head should be delegated to the Finance Committee. This was agreed.

Clerk

40/19 MATHS AND ENGLISH

SAT results were given to the Governors by the Headteacher from 2014 to present. In 2016 new levels were introduced. Lower results are predicted for KS1 in 2020 as there are children with significant learning difficulties.

KS2 SAT results predicted for 2020 also has children who are working below age expectations, extra assistance is being provided to these children. This year is the biggest cohort the school has had in recent times in Year 6. Maths and Reading remain very strong in school. Second Year of Powermaths use in the school now and this has been very positive.

Signed.......... Date.....24/02/2020.....

Early predications for July 2020

Year	Cohort	Reading	Writing	Maths
Reception	15 (7%)	Early Learning Goals: 70%		
Year 2	13 (8%)	71%	71%	71%
Year 6	15 (7%)	80%	73%	80%

Mr Day will report on English at the next Governors meeting.

41/19 SENCO REPORT

The Early Years Governor had met with the Senco and presented a report to the Governors. 11 children on SEND profile, these children have pupil profiles. This gives an overview of the child, what helps them, their pupil voice and focus of working with teachers. Targets are set to help children help themselves. 4 High Needs children who the SENCO works with parents to assess and review interventions.

The school budget and teaching staff trained and available does restrain the type of interventions available.

The Senco was very knowledgeable and prioritising very well the case load. Meeting with staff and professionals to ensure high standard of delivery to the children. Pupil Progress meetings are used by the Senco to manage interventions.

Governor challenge: Are parents managing to contact the Senco ok, as she is part time?

Response - yes parents make contact through the school office.

42/19 HEALTH AND SAFETY

Nothing to report.

43/19 HEADTEACHER'S REPORT including ATTENDANCE

The Headteacher report was presented to the Governors. An application has been received for the cover teaching post in Squirrels. An interview has been arranged for 5th December.

Class	Year Group	Number	Class Size	Class Teachers
Hedgehogs	R	15	15	Mrs Ali Crow
Foxes	1	12	26	Mrs Heidi Tucker
	2	14		
Squirrels	3	15	31	Mr Nick Arnold (0.6) Mrs Janet Ross (Cover) (0.4)
	4	16		
Badgers	5	15	29	Mr Simon Day (0.8) Mrs Annie Elkington (0.2)
	6	15		
TOTAL			102	

Signed.......... Date.....24/02/2020.....

- Teacher Appraisals took place on 25th October and 13th November.
- LSA & 1:1 staff Appraisals took place 13th November.

Attendance

Attendance is good but it is early in the school year at present.

Class	% Present	% Unauthorised
Hedgehogs	93.45	0.01
Foxes	96.9	0.01
Squirrels	98.87	0.01
Badgers	99.00	0.01
OVERALL	97.06	0.01

- Number of children with absences below 92% to date = 10

Behaviour

PFSA working with 4 families currently. Working around 2 hours per week allocated time – Wed mornings.

- Incidents of Racism
 - 0 incidents reported since the previous HT Report.
- Incidents of bullying, including Cyber-bullying or other bullying on social media
 - 0 incidents reported since the previous HT Report.
- Number of Formal Complaints which raised to level of Chair of Governors
 - 0 Formal Complaints received since the previous HT Report.
- Number of EHAs (Early Help Assessment) completed since the previous HT Report.
 - 2 EHAs updated
- Number of isolation sanctions
 - 0 Incidents reported since the previous HT Report.
- Number of fixed-term exclusions
 - 1 TFE since the previous HT report (1 x 4 days)
- Number of CSC Referrals
 - 0 referrals since the previous HT Report.
- Number of MY CONCERN reports
 - 9 updates / reports submitted since the last HT report

Governor Challenge: Can you advise if the exclusion listed was below 5 days? It was confirmed that the exclusion was for 4 days.

PFSA is working extremely well within the school. She is very effective with the children and giving them good support.

During lockdown safety drill the children in Squirrels were given a new place to convene. Children in Badgers had asked questions as to whether if they are in the locker rooms should they stay there rather than try to return to class. This was commended by Mr Day and Mr Arnold and they had spoken to the children regarding this.

The Chair wished to acknowledge how difficult it has been with the staff absences on the management of the school. He commended the Head and the staff for their work and flexibility.

Signed.......... Date..... 24/02/2020

A Governor asked **What is Stop Drop and Write?** It was explained that Mr Day has brought this in across the school to encourage children to write. Children can sit, lie, stand to write in a book given to them for this exercise. The children can write anything in their books at these times, free writing.

The Governors were invited to the Inset Day on 6th January, as there will be Safeguarding, Fire and Health and Safety updates on this day.

All
Governors

EBBC will continue at Little Steps following a trial period. A Parent Governor stated that Friday opening would benefit families as this has been lost in the transfer and was an issue for some parents.

44/19 **FINANCE**

- Pay Awards were discussed and approved at the Finance Meeting. 3 pay awards were made to the Head, Business Manager and a Teacher. A 2.5% increase also to all teaching staff in line with the Government recommendation.

45/19 **BUILDING MAINTENANCE AND IMPROVEMENTS**

Fencing has been replaced in some areas of the playground, this will be extended all the way round in future plans. This has been incorporated into the Safeguarding Works by County. The Safeguarding works completion is delayed awaiting the electrical contractor.

Hedgehogs and the Burrow carpets will be replaced shortly.

It was reported that the new boiler did have a leak, it has been found and fixed and the smell is now going. It will take a little while to go completely. Carpet under the boiler has been removed to assist in removing the smell. Otherwise the new boiler is working well. Head to check thermostat in Hedgehogs to get temperature level even as reports room is a little cold.

46/19 **POLICIES**

The following Policies were reviewed and approved by the Board:

- Policy for Appraising Teacher Performance
- Pay Policy
- Behaviour and Discipline Policy
- Children with Medical Conditions Policy
- Health and Relationship Education Policy
- Charging and Remissions Policy

The Accessibility Policy is due its 3 year renewal but will take further time to complete the review.

47/19 **GENERAL DATA PROTECTION REGULATION – GDPR**

The school continues to do everything they can to ensure they are following regulations. An investigation with other small schools is to be carried out to see how they book visitors in.

Clerk/Head

Signed.....  Date..... 24/02/2020

48/19 **REVIEW OF GOVERNOR VISITS**

A Parent Governor had visited to have a walkaround to see the school in motion. Pupil interviews were completed also by the Governor. The environment was nice and calm throughout the school. Children were engaged. The pupil interviews were positives, the children loved cookery club. Working walls are well received and reading corners enjoyed.

The children liked the new safety gates as they stop people running through. The children also commented that they like the new astro-turf and soft footballs as they are stopping people getting hurt.

Least favourite subject was French as they find it boring. The children like the clubs offered and assemblies and the format that assemblies take.

The Safeguarding Governor requested a date to come in to see the processes in place for recording concerns. This will be arranged through the school office.

A Parent Governor is reading once a week with Squirrels to assist the reading in KS2.

49/19 **TRAINING**

Exclusion Training was attended by a Governor who found this extremely useful but confusing at the time due to the pace of the presentation. However re-reading the presentation after has assisted with understanding.

The Chair unfortunately could not attend the Chairs Review this term but has reviewed the information pack.


SSE Governing Team in Somerset has been recognised with a National Award.

50/19 **DATE, TIME AND PLACE OF NEXT MEETING**

Monday 24th February 2019 at 6.00p.m. The meeting closed at 7.20pm.

ACTION POINTS

Clerk	Add Deputy Head proposed structure to the Finance Committee Agenda Investigate GDPR Visitor Sign in at other small schools
Head	Investigate GDPR Visitor Sign in at other small schools
All Governors	Attend Inset Day training 6 th January 2020

Signed.......... Date..... 24/02/2020



Key Stage 1 SATs results - Overview

	2014		2015		2016		2017		2018		2019		2020	
	L2b+ / L3	L2b+ / L3	L2b+ / L3	L3	ARE+	ARE+	ARE+	ARE+	ARE+	ARE+	ARE+	ARE+	ARE+	Predictions
Reading	100	100	100	100	77	80	81	80	81	79	79	71	71	71
Writing	86	100	100	100	65	80	75	80	75	79	79	71	71	71
Maths	100	100	100	100	65	80	81	80	81	71	71	71	71	71
Cohort	12	11	11	11	16	14	16	14	16	15	15	14	14	14

- 2014: New Curriculum (NC14) was launched – raising expectations and thresholds (Government Directive)
- 2015: Final year with 'Levels' – Level 2B was expected (Age Related Expectations - ARE), Level 3 Good! (Greater Depth - GD)
- 2016: 'Life Without Levels' ...
 - Levels removed – Below ARE, ARE, GD introduced.
 - Government Directive – Second increase in Expectations and Thresholds.
 - Effectively year groups increased by a year just to reach ARE.

Key Stage 2 SATs results – Overview

	2014		2015		2016		2017		2018		2019		2020	
	L4+ / L5	L4+ / L5	L4+ / L5	L4+ / L5	ARE / GD	ARE / GD	ARE / GD	ARE / GD	ARE / GD	ARE / GD	ARE / GD	ARE / GD	ARE / GD	Predictions
Reading	91	100	100	100	73	100	92	100	100	92	100	100	100	87
Reading GD	64	71	71	71	45	27	33	27	27	33	27	27	27	33
Writing	100	83	83	83	82	82	81	82	82	81	82	82	82	73
Writing GD	27	25	25	25	27	45	33	45	33	33	27	27	27	33
Maths	100	100	100	100	82	82	100	82	100	100	91	91	91	80
Maths GD	73	71	71	71	36	36	33	36	33	33	27	27	27	33
GPaS	91	93	93	93	82	91	100	91	100	100	100	100	100	87
GPaS GD	55	86	86	86	36	45	33	45	33	33	55	55	55	33
Cohort	11	12	12	12	11	11	12	11	12	12	11	11	11	16

- 2014: New Curriculum (NC14) was launched – raising expectations and thresholds (Government Directive)
- 2015: Final year with 'Levels' – Level 4 was expected (Age Related Expectations - ARE), Level 5 Good! (Greater Depth - GD)
- 2016: 'Life Without Levels' ...
 - Levels removed – Below ARE, ARE, GD introduced.
 - Government Directive – Second increase in Expectations and Thresholds.
 - Effectively year groups increased by a year just to reach ARE.

Friday 15th November

HH met with AE.

SEND at North Newton

Children that are working 1 ½ -2 years behind where they child should be.

There are currently 11 children on the SEND register.

These children all have their own pupil profile

Pupil profile

These are personalised programs with small, manageable targets that are tracked termly.

The profiles are one page and include:

- The child as a learner
- Behaviours in class
- What helps them.

There is also input from the child.

AE has had a focus on working with teachers to help set targets and update them on all changes in Somerset. The targets often are set to help children help themselves and to enable them to have a growth mind set.

Teachers meet with parents at Parents Evenings to discuss and review targets- termly.

AE meets with the parents of the 4 high needs students herself. These are all reviewed termly also.

Assess, plan, do

AE operates an assess, plan, do cycle. This means if there isn't any progress with certain interventions, she can look at why and not continue if it isn't effective.

Interventions

AE gave me a list of all the Wave 2 and Wave 3 interventions she has access to at North Newton. There are a lot of different intervention programs although as in a lot of schools there isn't enough adults to carry out all the interventions or there aren't currently staff trained to deliver these programs. This reflects the ever-tightening school budgets everywhere.

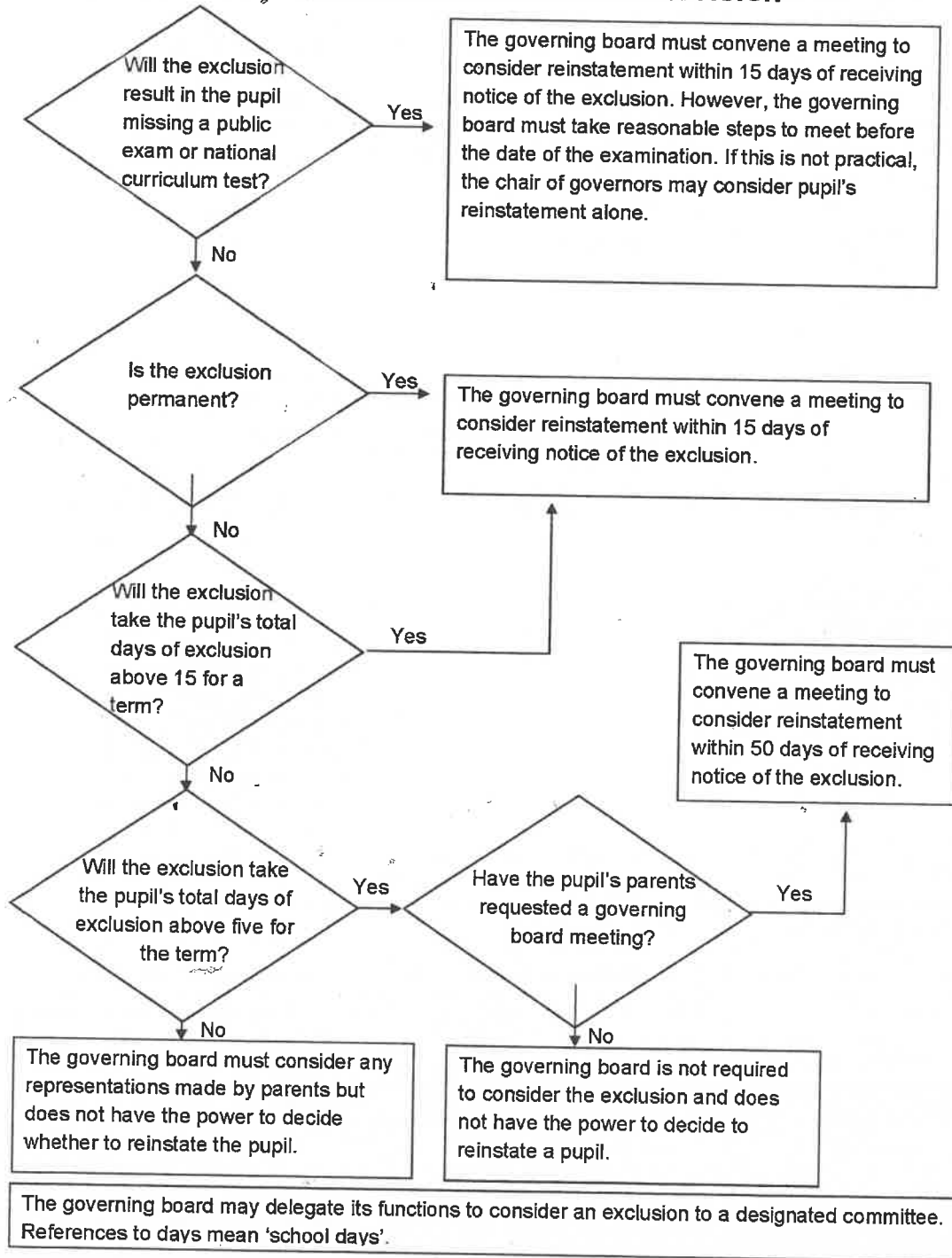
Wave 1 – High quality teaching, effective differentiation within the class, visual timetables and fiddle toys etc.

Wave 2 – Small group intervention

Wave 3 – Individual support

Appendix A – A Summary of the governing board’s duties to review the head teacher’s exclusion decision

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