



**NORTH NEWTON COMMUNITY PRIMARY SCHOOL**

**MINUTES OF THE BOARD OF GOVERNORS' MEETING HELD ON  
MONDAY 27<sup>th</sup> April 2020**

**Remote Email Document to Governors for Approval and Discussion**

**Recipients:** Mr. N. Arnold (Headteacher), Mr. P. Warren (Chair), Mrs. A. Crow (Staff Governor),  
Mrs. N. Shuttleworth (Parent Governor) Mrs. H. Hunter (Parent Governor),  
Mr. M. Barham (Vice Chair), Mrs D. Gair (parent Governor) and Mrs. S. Haysham (Clerk).

**"Inspiring every child to be life-long learners with belief in their ability to succeed"**

**17/20 STATEMENT OF CONFIDENTIALITY**

Regardless of how received all Governor documents are strictly confidential.

**18/20 BUSINESS INTERESTS AND DECLARATION OF CONFLICT OF INTERESTS**

No changes to Business interests.

**19/20 MINUTES OF THE LAST MEETING**

The Minutes of the Meeting held on Monday 24<sup>th</sup> February 2020, were circulated, agreed and signed remotely by the Chair.

**20/20 MATTERS ARISING**

Signing in procedure under GDPR – an amount has been put into this year's budget to purchase the GDPR signing in books.

Letter to parents regarding residential trips only for Y5/6 going forward has been prepared but delayed being sent to parents due to COVID19.

**21/20 HEALTH AND SAFETY**

The school continues to carry out Health and Safety checks and procedures through the COVID19 pandemic.

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Signed...

*M. R. G. Barham*

... Date...06/07/2020.....

## 22/20 HEADTEACHER'S REPORT including ATTENDANCE

At this time, our Senior Leadership Team have continued to work as effectively as possible.

No member of staff is being forced to work in school. We have a small group of 9 staff eligible to work as they have no ill health, loved ones vulnerable and willing. A rota is being managed. During the Easter 2-weeks, the schools was 'closed' and opened upon parental request – there were no requests. At all other times, the school is 'open', and parents are requested to email the school office by 0800 should they require provision. Regardless of children being present in the school, the school is open, tasks are carried out with social distancing maintained. ALL staff working are willing to work, and the Headteacher is constantly confirming with them that they are happy to be in school.

### Online learning

Teaching staff are uploading online work on the school website – which ALL parents can access. At the start of the Summer term, the class teachers updated the set of tasks.

### School meals

Taylor Shaw are providing hot meals or weekly food hampers. Taylor Shaw are, understandably, only delivering food if there are more than 5 meals required. Hampers are being well received.

### School Development Planning - Overview

- There is no change to any of these plans due to COVID-19.

### Potential School Structure September 2020

Class	Year Group	Number	Class Size
Hedgehogs	R	12	16
	1	4	
Foxes	1	11	23
	2	12	
Squirrels	3	14	29
	4	15	
Badgers	5	17	32
	6	15	
NoR			100

Due to extended absence from COVID-19, 4 current Reception children will not achieve their ELGs. Parents will be informed of the decision to alter Hedgehogs to a Reception / year 1 split. This also reduces Foxes Class to 23 pupils. Those 4 pupils will then spend only 1 year in Foxes and enter Year 2. Depending on their progress, they may not remain in Hedgehogs for the whole year.

Signed...

*M. R. G. Bar*

... Date...06/07/2020.....

Low demographic pattern across local schools. No refusals: we received the following numbers:

1<sup>st</sup> Choice – 122<sup>nd</sup> Choice – 213<sup>rd</sup> Choice – 7

This is the lowest set of 3 figures for 7 years.

## 2. THE QUALITY OF TEACHING, LEARNING & ASSESSMENT

### Following Government guidance

- Pupils in EYFS, KS1 and KS2 will receive teacher assessments only.
- There has been no mid-term Performance Management / Appraisals / Lesson Observations.

## 3. BEHAVIOUR, SAFEGUARDING, GDPR, ATTENDANCE & WELFARE

### a. Behaviour

- Exemplary behaviour of staff – those working from home and those in school are doing their very best and this must be recognised by Governors. Governors recognised the work being carried out by staff during these unprecedented times.

### b. Safeguarding Update

- Single Central Record: most recent check from Governor was January 2020.

### c. GDPR

- All aspects of GDPR are adhered to.

### d. Attendance & Welfare

- Staff have made phone calls to potentially vulnerable families
- SLT - checked in with staff members to check on welfare of them and their families.
- Letters to parents have been sent to staff.

## 4. PREMISES, SECURITY & SYSTEMS

### • Premises: Improvements since last HT report

#### • Work by staff since lockdown

- Foxes, Squirrels, Dining Room painted up to top of brick work. No height works.
- Curtains in Foxes, Squirrels & Dining Room washed – they were not flame retardant.
- All rooms & resources deep cleaned.
- Picket fencing around Quiet Area repainted.
- Gardens maintained & weeds sprayed.

#### • Planned County Improvement programme 2020/2021:

- Repointing external wall
- Resurfacing playground

#### • Systems

- The SLT continued to conduct systems checks
  - Fire, Safety Lighting, visual play equipment checks

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Signed... M. R. G. Bar ... Date...06/07/2020.....

- No drills whilst partially open, but all doors are unlocked in case of an emergency.

**Governors Challenge: What is the school doing to support vulnerable children at home due to the Covid19 Pandemic and are pupil progress meetings being held?**

Governors were advised that the school is regularly contacting parents of vulnerable children offering support in regard to education, emotional welfare and arranging food hampers where required. Pupil Progress Meeting are not able to be held at this time but will be recommenced as soon as the school re-opens.

**23/20 POLICIES**

The following Policy was approved and signed off by Governors:

- Arson Policy

**24/20 DATE, TIME AND PLACE OF NEXT MEETING**

Monday 6<sup>th</sup> July 2020 at 6.00p.m.



Signed... M.R.G. Bar ... Date...06/07/2020.....