



NORTH NEWTON COMMUNITY PRIMARY SCHOOL

MINUTES OF THE BOARD OF GOVERNORS' MEETING HELD ON
MONDAY 6th July 2020
Team Remote Meeting

Participants: Mr. N. Arnold (Headteacher), Mrs. A. Crow (Staff Governor),
Mrs. N. Shuttleworth (Parent Governor), Mrs D. Gair (Parent Governor)
Mrs. H. Hunter (Parent Governor), Mr. M. Barham (Acting Chair) and
Mrs. S. Haysham (Clerk).

“Inspiring every child to be life-long learners with belief in their ability to succeed”

Before the meeting, the Acting Chair expressed his sadness at the sudden passing of the Chair of Governors Mr. Paul Warren and thoughts were with his family from the Board and the school. Donations had been received to be passed to the family to purchase something to remember Paul by. In addition, a Paul Warren Maths Cup had been purchased in time to be presented at this year's leavers assembly and will continue to be presented annually.

25/20 STATEMENT OF CONFIDENTIALITY

The Acting Chair reminded all Governors meetings and documents are strictly confidential.

26/20 BUSINESS INTERESTS AND DECLARATION OF CONFLICT OF INTERESTS

No changes to Business interests. It was noted that Mr Melvyn Pound has resigned his position on the Board of Governors.

27/20 MINUTES OF THE LAST MEETING

The Minutes of the Meeting held on Monday 27th April 2020, were circulated agreed and signed remotely by the Acting Chair.

28/20 MATTERS ARISING

COVID19 – The school continues to adapt to the latest Government COVID19 guidelines. A discussion took place regarding September and the size of bubbles. A request was made by the school for Governors to approve 2 larger social bubbles, 1 for KS1 and 1 for KS2 to assist with staffing requirements and management. This was to ensure that where required staff and pupils could access resources and interact between the two classes in the key stages. **Governor Challenge: Can we ensure that the majority of the classes can stay in their individual bubbles as much as possible? Splitting the playground in half, staying in their own class bubbles as much as possible?**

Parent Governors stated that the pupil's welfare was their main concern and the mental stress of not being able to be with their friends was taking a toll on children. It was agreed that making the social bubbles as large as safely possible in the guidelines would benefit the children.

The start and end of the school day will remain staggered to ensure social distancing guidelines are met.

29/20 BOARD VACANCIES

Signed M. R. G. Barham Date...12/10/2020.....

There are currently 2 vacancies on the Board of Governors. The Board discussed Mrs. Kate Bown a current associate governor becoming a full governor. Mrs Bown would like to join the Board of Governors as a full member. It was agreed that Mrs Bown would be invited into school in September for a meeting with the Head to discuss further.

The second vacancy is that of Chair of Governors following Mr Warren's passing. The Board were asked if anyone wished to put themselves forward for the role. None of the current board see themselves able to fill this position so further enquiries will be made.

30/20 FREE SCHOOL MEAL PROVISION-SUMMER HOLIDAYS

The Finance Officer advised the Board that following the Government's statement that free school meal provision would carry forward over the summer holidays this year due to the pandemic provision had been sought from Edenred the Government provider and parents had been advised. Each parent will receive a £90 voucher per child which they can spend on food in their preferred retailer from a list of retailers provided. Parents will receive an email week commencing 13th July which they can claim their voucher through.

31/20 HEALTH AND SAFETY

The Health and Safety Governor advised that the annual Health and Safety inspection by Governors of the school had been carried out. A copy of the report had been circulated to Governors with the agenda.

Note was taken to the amount of new works carried out at the school in the last 12 months, these included a new boiler, new fire doors, new safety entrances and CCTV cameras, felt roofing over Hedgehogs, a green living wall and artificial grass and removal of wall in the playground.

Due to the COVID19 pandemic further works of 4 new outdoor sinks had been completed since the report with another 4 outdoor sinks to be installed in the summer break. Following this the school will have a revised Legionella Risk Assessment in September.

Governors were extremely pleased with all the improvements carried out and expressed thanks to staff for the tidiness of the school which was noted in the report

32/20 HEADTEACHER'S REPORT

The headteachers report had been circulated to Governors ahead of the meeting with the minutes. Governors wished to know how the school had managed operations with the COVID19 guidance. The head advised that it had been challenging for staff and pupils, but no pupil had been turned away and staff had engaged with all pupils during the period. Social media platforms had been used to keep in touch, zoom meetings arranged for KS2 children and children in school had adapted well to the circumstances.

No provision for afterschool clubs could be offered at this time. A discussion was held regarding extended provision but with current guidelines it would not be feasible at this time. It will be reviewed as guidelines change in September.

The financial cost to the school of the requirements for COVID19 was outlined in the report to Governors. Donations from the PTFA of £1000 and from an EDF grant £500 have been gratefully received.

Signed M.R.G. Bar Date...12/10/2020.....

All staff have been advised of their working requirement for September. Those with change of hours have been informed.

This year the new Reception class will have a graduated start to school for the first time due to children being out of nursery and school settings since March. There are 12 children in the new reception class.

33/20 FINANCE

A Business and Finance meeting had been held on 16th June 2020. The committee had received a month 1 report.

Also discussed was the final 2019-20 accounts where 96% of the budget had been spent. This was less than predicted at the start of the year and the Committee were pleased.

The new 2020-21 budget had been submitted to County and approved. A new COVID19 cost centre has been created to record these costs.

The Unofficial Fund had remained untouched throughout 2019-20.

34/20 BUILDING MAINTENANCE AND IMPROVEMENTS

Further improvements to the school will take place in the summer holidays, in addition to the 4 new sinks a new porch on Badgers class will be completed.

In the next school year County plans may include repointing the walls and renewal of the playground.

35/20 GDPR

New visitor books are ready for September, they are GDPR compliant and visitors cannot see others when they sign in.

36/20 REVIEW OF GOVERNOR VISITS

A Governor COVID19 review meeting took place on the 20th May 2020 ahead of the school re-opening to pupils on the 1st June. A COVID19 Risk Assessment and a Social Distancing Protocol Document had been put in place. These were discussed and agreed and were forwarded to all staff and pupils ahead of the school re-opening.

It was noted that the Teams meetings had been very successful during this time and possibly going forward Governors who cannot attend a meeting could be joined by a link.

The Safeguarding Lead and Deputy Safeguarding Lead had attended online training via a zoom link on 6th July 2020.

A parent Governor had attended Safeguarding Training and certificate will be forwarded.

Staff at school had been offered online Wellbeing Training and some members had completed this.

Signed M.R.G. Bar Date...12/10/2020.....

24/20 DATE, TIME AND PLACE OF NEXT MEETING

It was agreed that due to the changing COVID19 pandemic the Finance and Business Teams meeting being held on Monday 21st September 2020 would be extended for all Governors to attend and have discussions.

Next Governor meeting: Monday 12th October 2020 at 5.30p.m.

Signed M.R.G. Bar Date...12/10/2020.....