



NORTH NEWTON COMMUNITY PRIMARY SCHOOL

**MINUTES OF THE COVID19 MEETING HELD ON
WEDNESDAY 20th MAY 2020 at 4.30pm**

Present: Mr. N. Arnold (Headteacher), Mr. P. Warren (Chair), Mr. M. Barham (Vice Chair & Chair of Business and Finance) and Mrs. S. Haysham (Business Manager & Clerk).

“Inspiring every child to be life-long learners with belief in their ability to succeed”

Discussion Points:

Social Distancing Protocol Document

Those present had been sent the document to read through in advance of the meeting. The first item discussed was the proposed school opening hours from 1st June when the school reopens for children in YR, Y1 and Y6.

Options discussed included full time opening, lunchtime closing and opening only for Keyworker children on a Friday. Monday to Thursday it was agreed that the staggered timings for arriving and leaving school for the different year groups and keyworker children were appropriate and achievable. However, on a Friday due to staff availability and the requirement to deep clean ahead of the following week, it was agreed that the school would open initially only to keyworker children on a Friday. This would be reviewed on a 3-weekly basis.

Head

It was agreed due to space within the school, there is no option but to limit key worker children to 10 per day. At present current requirement is below this number.

Hot School Meals – A decision was made to limit school meals to children in KS1 and FSM only so that no cash/paperwork is handled by the school. Children in Y6 will be required to bring a packed lunch in from home. This will be reviewed 3-weekly.

All lockers have been deep cleaned. From 1st June these will not be used to assist with Social Distancing. Children will keep their bag/belongings under their desks. There will be room due to the social distancing. Desks have been spaced accordingly in the classrooms.

Frequency of hand washing for pupils and staff when in school was discussed and agreed at a frequency of every 90 minutes. There is also a requirement for hands to be washed when returning in from PE, Breaks and before lunch is eaten.

All staff will be required to use PPE while in school and appropriate PPE will be provided. The safe and correct method of removing and disposing of PPE will be investigated further.

Risk Assessment Document

Signed M. R. G. Barham

..... Date.....12/10/2020.....

Those present were updated with the current staffing situation and the availability of staff. There were a couple still to have availability confirmed and a further update will be given.

The office arrangement will remain as current. Mrs Haysham will continue working remotely. Parents/staff can email, call (and leave a message on the answerphone which is being monitored regularly) or put a letter in the new letterbox outside the gate.

The head had used support from the Local Authority to complete the Risk Assessment document.

It was agreed the document was comprehensive and covered all areas of the school. Further work is to be completed to the ratings to ensure they comply with regulations.

Further Actions/Installations for Social Distancing

Wall mounted hand sanitisers have been ordered for each gate. This is at a cost of £230 plus VAT.

8 Stainless Steel sinks have been ordered for outdoor hand washing to increase hand washing facilities within the school. This is at a cost of £1732.00 plus VAT.

Additional PPE and First Aid equipment has been ordered from County at an approximate cost of £240 plus VAT.

Social distancing spots will be created on the playground and in the quiet area. Cost to be determined.

Meeting closed at 6pm

Signed M.R.G. Bar Date.....12/10/2020.....

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