

North Newton Community Primary School

Social-Distancing Risk Assessment: COVID-19

UPDATED SEPTEMBER 2020



TOGETHER WE ACHIEVE

All decisions will be based on the following principles and in this order of priority:

1. **SAFETY / SAFEGUARDING:** Safety and protection of our pupils, staff and community
2. **HAPPINESS / WELLBEING:** Mental health and wellbeing of our pupils, staff and community
3. **LEARNING:** Quality of education for all pupils

Risk Level	Likelihood Score				
	1 = Rare	2 = Unlikely	3 = Possible	4 = Likely	5 = Almost certain
Catastrophic: Level 5	5	10	15	20	25
Major: Level 4	4	8	12	16	20
Moderate: Level 3	3	6	9	12	15
Minor: Level 2	2	4	6	8	10
Negligible: Level 1	1	2	3	4	5

Control Measures

Area or Procedure	Infection Risk Level 1-5 (1=low, 5=high)	Control Measures	Likelihood Level 1-5 (1=low, 5=high)	Risk Rating (RR) Risk x Likelihood
Beginning of the school day	3	<ul style="list-style-type: none"> Staggered start times for children Parents should follow social-distancing guidelines when arriving. Parents drop off at Church Road gate. No parents on site, apart from Hedgehogs parents when collecting at 3pm Messages to office - by email or phone call KS2 Children sanitise hands at front gate, KS1/EYFS in classroom Uniform to be worn every day. Staff may wish to change into clean clothes before returning to the family home Temperatures to be taken if anyone feeling unwell. 	2	6

End of the school day	3	<ul style="list-style-type: none"> Staggered pick-up times to reduce high volume of parents. Parents to wait, socially distanced at least 2m apart in Village Hall car park. Parent collects child when staff member sees parent 	2	6
Break time	4	<ul style="list-style-type: none"> Stagger morning break times Children to wash hands when they come back to class. 	2	8
Lunch time	4	<ul style="list-style-type: none"> Children to wash hands before eating - within their social groupings - SD too. Staggered Lunch serving times Children to wash hands when they come back to class. 	3	12
Wet Play	4	<ul style="list-style-type: none"> Children to do activities in their seats e.g. drawing, colouring individual games. IWB could be used to show programmes. 	3	12
Classrooms Lesson time	4	<ul style="list-style-type: none"> Children use own equipment. Water bottles, named, and taken home to be washed properly every day. 	2	8
EYFS	4	<ul style="list-style-type: none"> Children can work & play within their social bubble 	3	12
Laptops	3	<ul style="list-style-type: none"> Laptops/ ipads to be disinfected after use. 	2	6
Toilets	3	<ul style="list-style-type: none"> Toilets will be within social bubbles. 	2	6
Dining Room	2	<ul style="list-style-type: none"> All crockery must be washed in dishwasher cycle. 	2	4
Minibus	2	<ul style="list-style-type: none"> Only to be used if a necessity. Only to be used within 1 bubble - including driver. If longer than 15 mins drive, masks must be worn including driver & adults. Minibus needs to be cleaned after use. Must complete additional COVID Risk Assessment to use minibuses. 	2	4

Office	2	<ul style="list-style-type: none"> All equipment cleaned at end of each day. Staff only to enter office one at a time. Phones must be cleaned. 	2	4
PE	2	<ul style="list-style-type: none"> Main playground will be used for PE. Field - preferred option when weather is dry. Children to wash hands when they come back to class. 	2	4
Visitors to school	3	<ul style="list-style-type: none"> No reading volunteers on site. Where possible, limit visitors to essential services contractors. All visitors to use hand sanitising gel at entrance gates before entry and to be briefed on social-distancing guidelines. 	2	6
Cleaning	2	<ul style="list-style-type: none"> As per requirements set out in cleaning file. Emphasis on frequently touched surfaces such as door handles, tables, chairs. 	2	4
Assemblies	2	<ul style="list-style-type: none"> Class / social bubbles assemblies only until further notice. 	2	4
Clubs	2	<ul style="list-style-type: none"> No after school or lunchtime clubs until further notice 	2	4
General	1 1 4 4 5	<ul style="list-style-type: none"> Windows to be opened wherever possible and ensure good ventilation of all rooms. Doors to be open - including Fire Doors - but must be closed when school is closed If someone sneezes/coughs, send to wash their hands straight away. Please reinforce the Catch it, Bin it, Kill it message Any child or adult who has a temperature/fever or a new continuous cough will be sent home and should self-isolate for 14 days (as well as any siblings). Whilst awaiting collection they should be kept away from others, if possible outside. If a child repeatedly refuses to follow social-distancing rules, inform Headteacher who will inform parents. If this does not 	1 1 3 3 4	1 1 12 12 20
	5 4		1 3	5 12

		<p>improve, they will be placed in isolation with their work.</p> <ul style="list-style-type: none">○ If this continues, parents will be forced to collect their child. <p>Deliberate breaking of rules will be dealt with using school behaviour policy.</p>		
--	--	---	--	--

Chair of Governors Signed:

M. R. G. Bos

Date: 16.09.2020

Headteacher Signed:

S. R. Anderson

Date: 19/09/20